

Job Description

Project Manager

Location: Fairfield, NJ

ASPEO, Inc. is looking for a Senior Project Manager with experience managing custom application development solutions in complex client environments to join our team. This individual will have responsibility for all aspects of multiple client projects from original concept to final implementation.

Responsibilities

- Work closely with sales resources to understand client business requirements. Effectively translate client requirements into a Business Requirements Summary for delivery to and sign-off by client.
- Create and monitor project development schedules to ensure critical milestones are met and projects are delivered to the agreed quality, delivery date, and cost targets.
- Manage client expectations by building relationships, communicating project status and open issues, preparing status reports, conducting reviews, and discovering new issues.
- Provide a single point of contact for overall project status
- Take ownership of project milestones, including those of third-party partners
- Lead and manage regularly scheduled meetings associated with the project
- Manage multiple projects with competing priorities
- Work effectively with resources both on- and off-shore
- Work effectively with multi-level management, sales and technical engineering staff on a daily basis
- Gain customer acceptance at project completion
- Remain flexible and adaptable within a fast-paced environment with rapidly changing requirements

Job Requirements

Ideal Background, Skills and Attributes:

- B.S. Computer Science or related degree
- 5+ years demonstrated project management or IT management experience on complex projects.
- PMP certification highly desired
- Must have a proven track record of successfully managing software projects for external clients (versus internal project management only).
- Proven track record of driving multiple concurrent projects successfully from start to completion
- Experience managing projects with offshore / geographically distributed development / QA resources a plus
- Experience in working collaboratively and building teams
- Ability to understand technical subjects and emerging technologies and their relevance to the marketplace
- Ability to work in a fast-paced, team environment
- Strong written and verbal communication skills, problem solving skills and organizational skills required
- Must have working experience with Microsoft Project and Visio
- Technical understanding of Microsoft .NET technologies a plus

Company Overview

ASPEO, Inc. is a leading provider of IT consulting, outsourced software development, staff augmentation, and IT project management services. We offer an array of end-to-end solutions that address multiple business objectives. ASPEO's management team and consultants have years of experience developing solutions for customer self-service, content & document management, ERP, CRM, data warehousing, and more. Our solutions help our clients align their IT goals with their business strategy, empower growth, increase productivity, accelerate implementation cycles, and maximize return on their application investments.

With US headquarters in the New York Metropolitan area and a Global Development Facility located in Kiev, Ukraine, we enable our clients to take advantage of offshore cost savings, advanced technologies in solution design, and highly-skilled domestic project management resources. Our global delivery model speeds development, ensures quality and significantly reduces your cost. In short, we have the industry and technical expertise to empower innovation and accelerate your application development and integration.

Please visit our Website at www.aspeo.com for additional information.